



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद
Indian Institute of Information Technology, Allahabad
(A University Established under sec. 3 of UGC Act, 1956 vide Notification No. F. 9-4/99-U.3 Dated 4/08/2000 of Govt. of India)
(A Centre of Excellence in IT Established by Govt. of India)
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To,

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Sir,

I am submitting herewith Telephone/Mobile reimbursement claim for the
Month.....for Rs (in words.....
.....) paid by me.

Sl. No.	Telephone/Mobile bill no.	Amount (Rs.)
	Total	

For kind reimbursement to me.

Yours faithfully,

Signature :.....

Date:.....

Name :.....

Designation :.....