



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
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Office of the Dy. Registrar (Finance & Accounts) (Internal Audit Wing)

F.No.: IIIT-A/DR(F&A)/Internal Audit/2017/38
Dated: 12/12/2017

CIRCULAR

Subject:- Hospitality by suppliers / vendors to the Government Officials -- Regarding

The Ministry of Finance, Department of Expenditure, PP Division, New Delhi vide its Office Memorandum No. F.11/13/2017-PPD dated 24.10.17 (**copy attached**) has envisaged that in the contracts signed with suppliers by some of the Ministries / Departments have clauses of pre-inspection at the premises of firms, where there is a provision that the suppliers or the vendors will pay for the **travel, stay, hospitality and other expenses** of the Inspecting officials. This is not in keeping with need to safeguard the independence of the inspecting teams.

The aforesaid provisions in contracts need to be discouraged so that Inspections are not compromised. Necessary steps may be taken to strictly avoid such provisions in the contracts with suppliers / vendors.

This issues with the approval of Director, IIIT-A for information, guidance and strict compliance by all the concerned in this Institute.

Encl: a/a

Dy. Registrar (Finance & Accounts)

Copy to:-

- Director -- for information.
- All Faculty / Officers / Staff Members

No.F.11/13/2017-PPD
Ministry of Finance
Department of Expenditure
PP Division

516, Lok Nayak Bhawan, New Delhi.
Dated 24th October, 2017.

Office Memorandum

Subject : Hospitality by suppliers/ vendors to the Government Officials – reg.

It has been brought to the notice of this Department that in the contracts signed with suppliers by some of the Ministries/ Departments have clauses of pre-inspection at the firm's premises, where there is a provision that the suppliers or the vendors will pay for the travel, stay, hospitality and other expenses of the inspecting officials. This is not in keeping with need to safeguard the independence of the inspecting teams. Such provisions in contracts need to be discouraged, so that inspections are not compromised. Necessary steps may be taken to strictly avoid such provisions in the contracts with suppliers/ vendors.



(Vinayak T Likhari)

Under Secretary to the Government of India

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To

Secretaries and Financial Advisors of All Central Government Ministries/ Departments