

ADDITIONAL TERMS AND CONDITION

**NOTE: THESE INSTRUCTIONS ARE IN ADDITION TO THOSE CONTAINED IN THE TENDER DOCUMENTS
AND SHALL OVERRIDE/PREVAIL ANY CONFLICTING INSTRUCTION**

1. **Product Details:** Bidders must submit the **Make and Model Number and Detailed Data-Sheet** of the quoted item/offered product and detailed compliance of all-technical specification as mentioned in the Bid document and additional specification parameters, along with its official printed brochure/catalogue. If the brochure is unavailable, the bidder must provide the detailed specifications, including Make and Model Number, on their company letterhead, duly signed and stamped.
2. **Comprehensive On-site Warranty:** The warranty must be unconditional and comprehensive onsite for a period of 03 years starting from the date of satisfactory installation report, including coverage of spare parts and accessories as per the specifications with 24X7 support, 8-hour response time, and 48-hours resolution time including coverage of spare parts and accessories as per the specifications. A warranty Certificate from the OEM must be provided mentioning the serial number of the tendered items by the successful bidder on award of contract. During the entire warranty period, in case of any defect, malfunction, failure or non-performance of the supplied items, irrespective of whether the defect is manufacturing-related or otherwise, the successful bidder/OEM shall, at no additional cost to the Institute, repair or replace the defective component/item, including all required spare parts and accessories, as applicable.
3. The Institute reserves the **right to conduct background verification with the issuing authority** for any submitted documents. If any document/certificate submitted is found to be forged or incorrect, the bidder will be disqualified and will have no right to claim further evaluation.
4. Annual Turnover & Past Experience is mandatory for All OEMs (including MSME/Startups).
5. A self-declaration on the letterhead of the bidder stating that they will comply with all the terms & conditions of the GeM bid Including Corrigendum/ Addendum (if any).
6. Failure to comply with the terms and conditions of the bid or willful default in executing the contract as per the agreed specifications and timelines will result in the debarment of the bidder from participating in any procurement process of the IIIT-A for a period of two (2) years.
7. Bidders are mandatory to submit the Technical Compliance sheet along with technical bid as **Annexure-I**.
8. Price should include all costs, such as basic price, excise duty, CST/VAT, entry tax/ octroi duties, transportation, insurance, installation, commissioning, training charges, etc.
9. In case the Bid is **not submitted directly by the OEM (Original Equipment Manufacturer)/Principal Manufacturer**, the bidder must enclose a valid **Authorization Certificate** issued by the OEM, authorizing the bidder as a **reseller/authorized partner/dealer** for the quoted product which should be provided with the technical bid (**Annexure-IV**)
10. All documents as stipulated in the Terms and Conditions of the Bid must be duly submitted by the bidder along with the bid. Incomplete or missing documents may lead to rejection of the bid during the technical evaluation stage.
11. The Institute reserves the right to cancel the Bid at any stage without assigning any reason thereof.

12. **Debarment / Blacklisting** : The bidder should not be debarred, blacklisted, banned, suspended, or otherwise prohibited from participating in procurement by any Central Government Ministry/Department, State Government, PSU, Autonomous Body, or any other Government organization as on the last date of submission of bids. If, during the tendering process or during the execution of the contract, it is found that the bidder has been debarred or has concealed any material information regarding such debarment, the Institute shall have the right to reject the bid, terminate the contract, forfeit the Performance Security, and take any other action deemed appropriate in accordance with the provisions of the GFR, 2017 and the guidelines issued by the Department of Expenditure, Ministry of Finance

13. **Non-Participation of Defaulting Vendors**

Any bidder/firm who has failed to satisfactorily execute or complete any purchase order/work order issued by **Indian Institute of Information Technology, Allahabad (IIIT-A)** during the **preceding two (02) years** from the date of publication of this tender shall be **ineligible to participate** in the bidding process.

For the purpose of this clause, “failure” shall include, but not be limited to:

- Non-delivery or delayed delivery beyond stipulated time without valid justification
- Supply of substandard/defective items
- Non-performance or poor performance under AMC/CAMC contracts
- Non-compliance with contractual terms and conditions
- Termination of contract due to vendor’s fault

The decision of the Institute regarding determination of such default shall be **final and binding** on all bidders.

The bidder shall submit a **self-declaration** confirming that they have not been blacklisted or declared ineligible under this clause. Suppression of facts or false declaration shall lead to **rejection of bid and further action as deemed appropriate**.

14. All documents as stipulated in the **Terms and Conditions** of the Bid must be duly submitted by the bidder along with the bid. **Incomplete or missing documents** may lead to **rejection of the bid** during the technical evaluation stage.

15. Bidders may please note that the received bids having matching/common IP address with either Bidder(s)/Seller(s) shall be outrightly rejected & shall not be considered for further evaluation.

16. Bids received without required EMD/Bid Security shall be summarily rejected & shall not be considered for further evaluation.

17. The selected bidder shall be responsible for the Supply, Installation, Testing, and Commissioning (SITC) of the Workstation(s) as per the specifications mentioned in the bid. The scope of work shall include, but not be limited to, the following:

A. Supply

- Supply of the Workstation(s) in brand-new condition, strictly conforming to the technical specifications and OEM standards.
- Delivery of all required accessories, cables, drivers, documentation, and software licenses

(where applicable).

- Provision of OEM standard warranty certificates and installation manuals.

B. Installation

- Installation of the Workstation(s) at the designated site(s) within the Institute/Department as communicated by the purchaser.
- Proper placement, connection of peripherals, power, and network integration.
- Ensuring installation is completed within the stipulated time frame from the date of delivery.

C. Testing

- Comprehensive functional testing of all hardware, firmware, and pre-installed software.
- Performance testing to ensure compliance with the bid specifications.
- Rectification of any defects or discrepancies identified during testing.

D. Commissioning

- Commissioning of the Workstation(s) in fully operational condition and handing over the system to the end user.
- Submission of commissioning report duly signed by authorized personnel.
- Providing required training on operation and basic troubleshooting to the user department (if applicable).

E. Documentation & Handover

- Submission of installation and commissioning reports.
- Submission of OEM warranty documentation and support contact details.
- Providing user manuals, driver media (if any), and configuration details.

F. Warranty & Support

- The bidder shall ensure that the Workstation(s) are covered under OEM warranty as per the bid requirements.
- All warranty support shall be provided by the OEM/authorized service partner.
- Any defects arising during the warranty period shall be rectified at no additional cost.

18. **Service Response & Resolution Timeline:** - Upon receiving the complaint, the service support partner must respond and repair/replace or provide the required services as per the following schedule:

i) **Minor Complaints (Non-Hardware Failure Issues):**

Minor complaints, which do not involve hardware failures, should be attended within 6 hours from the time the complaint is reported.

ii) **Major Complaints (Hardware Failure Issues):**

Upon receiving a major complaint involving hardware failure or other critical issues, the service support partner is required to rectify, repair, or replace the faulty part(s) within 48 hours from the time the complaint is reported.

➤ **Penalty for Delay / Non-Compliance:** -

- Installation Delay: Rs. 5,000 per day for delay beyond the agreed project completion timeline, capped at 10% of contract value. -

- Service Delay: Rs. 1,000 per day for delay beyond resolution timelines. -
- Non-Compliance: In case of failure to adhere to tender conditions, the purchaser reserves the right to forfeit the Performance Security Deposit, blacklist the bidder, and terminate the contract.

19. The bidder must ensure availability of critical spare parts during the warranty period. A minimum stock of essential spares must be maintained locally for immediate replacement. All spare parts/components supplied or replaced during the warranty period shall be new, genuine, original and of standard quality, and shall be compatible with the supplied equipment. Sub-standard, counterfeit, fake, used, refurbished, reconditioned, or otherwise inferior-quality spare parts shall not be accepted under any circumstances.
20. The bidder shall provide comprehensive training, without any additional cost to the Institute, to the designated staff of the Institute on system operation, monitoring, routine maintenance, and basic troubleshooting. The training shall be conducted by qualified/competent personnel of the bidder at the Institute's premises, as required by the Institute. User manuals, system architecture diagrams, and maintenance documentation must be submitted at handover.
21. The purchaser reserves the right to inspect/verify installations during and after commissioning. Final acceptance shall be granted only after successful testing, training, and handing over with certification of satisfactory performance.

22. Declaration of Reasonableness of Price:

The bidder shall submit a self-declaration on the firm's letterhead stating that the prices quoted in the bid are reasonable, competitive, and not higher than the prices charged to any other Government Department/PSU/Autonomous Body for similar services/items. The bidder shall also certify that the quoted prices are in accordance with the prevailing market rates and no hidden charges have been included.

23. The bidder shall quote the complete and comprehensive cost of the Workstation, including all components, accessories, peripherals, software, licenses, installation, configuration, integration, testing, commissioning, training (where applicable), transportation, loading/unloading and all other incidental services/items required for the complete, functional and satisfactory operation of the Workstation at the consignee's site.
24. All such costs, whether explicitly or implicitly applicable, shall be deemed to have been duly considered and included in the bidder's quoted price. The bidder shall ensure that the Workstation is supplied in a fully functional, ready-to-use condition in accordance with the specifications and scope of supply stipulated in the Bid.
25. No separate or additional payment shall be admissible after placement of the Contract for any accessory, cable, connector, adapter, mounting arrangement, driver, firmware, operating software, utility software, license, configuration, integration or any other item/software that is necessary for installation, commissioning, operation or intended functionality of the supplied Workstation, if such

item/software is required as per the manufacturer's standard configuration or the specifications of the Bid.

26. The bidder shall also factor into its quoted price all costs associated with the installation, commissioning and after-sales support obligations specifically included in the scope of the Bid. Any post-warranty maintenance/AMC or other service expressly specified as a separately payable item in the Bid shall be quoted separately in the manner prescribed in the GeM Bid. No additional cost shall be payable merely on account of such services or items being necessary for fulfilling the bidder's contractual scope.
27. The bidder shall be deemed to have examined the complete specifications, scope of supply and site requirements before quoting. Any omission in the bidder's offer shall not relieve the successful bidder of its obligation to supply all items and services necessary for the satisfactory and intended functioning of the Workstation, where such items/services are within the scope of the Bid.

Selection Criteria:

Phase-I: Technical Evaluation

Technical evaluation will be done based on information/item or product catalogue provided in technical bids submitted by the bidders.

- i. The bidder must provide documentary evidence of having successfully supplied same or **similar category product to any Central/State Govt Organization/ PSUs** during preceding 3 financial years(i.e. FY 2023-24, 2024-25 & 2025-26) as on opening of bid, as per following criteria:
 - (i). Single order of at least 35% of estimated bid value; or
 - (ii). Two orders of at least 20% each of estimated bid value; or
 - (iii). Three orders of at least 15% each of estimated bid value.

The following documents should be enclosed as proof:

- ✓ Copy of Purchase Order/Work Order clearly mentioning the quantity and Buyers name.
 - ✓ Installation Report or Completion Certificate
 - ✓ Any other relevant document (e.g., invoice, delivery challan) supporting the claim.
- ii. All documents as stipulated in the **Terms and Conditions** of the Bid must be duly submitted by the bidder along with the bid. **Incomplete or missing documents** may lead to **rejection of the bid** during the technical evaluation stage. A declaration shall be submitted with the bid as per format given in **Annexure-III**.
 - iii. **Solvency Certificate:** Solvency of the amount equal to 16.0 Lakh by any scheduled bank only. Preferably of the Current Financial Year, but not older than one year. Or Net Worth Certificate from certified Chartered Accountant as per Annexure-V.
 - iv. Declaration of Non-Blacklisting: Any IIT/IIIT/NIT/ Government Department /PSU /PSU Banks/Autonomous Bodies/Statutory Bodies in India should not have blacklisted the Bidder at any stage. Self-declaration to this effect has to be uploaded at the time of bidding by the bidder.
 - v. Compliance of GFR Rule 144 (xi): The bidder/OEM shall not be from a country sharing land border with India and if the bidder is from a country sharing land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020. A declaration shall be submitted with the bid as per format given in **Annexure-II**.

A bid containing partial, incomplete, unclear, superfluous and unwanted information will be summarily rejected.

Technical declaration must be supported with relevant documents. Discrepancy in relevant supporting documents and technical compliance sheet shall lead to rejection of technical bids.

Phase-II: Financial Evaluation

1. Financial bids of technically qualified shall be opened.

2. Financial evaluation is purely done on the total financial implication. The bidder who has **quoted the lowest total price** (L1) among the technically qualified bidders shall be considered for award of the contract.

Financial Bids with any superfluous, unreasonable rates will be summarily rejected.

COMPLIANCE OF TECHNICAL SPECIFICATION

High Performance Workstation (Quantity-04 Nos.)

Quoted Make:

Quoted Model:

S. No.	Specification Parameter name	Clearly mention in detail the specifications of the quoted model (do not write (Yes/No in this column)	Clearly mention deviations (If any)	Compliance (Yes/No)
1.	Product Type : High-Performance Workstation Desktop			
2.	Processor : 24 Cores, 24 Threads, Boost 5.5 GHz, Cache 30 MB or greater			
3.	Chipset : Intel® Core™ Ultra 9 / i9 14th Gen / i7 14th Gen or better			
4.	Memory (RAM) : 64 GB DDR5, 5600 MT/s; Expandable up to 128/192 GB; Minimum 4-DIMM slots or greater			
5.	Primary Storage : 4 TB NVMe SSD (PCIe Gen4/Gen5) or greater			
6.	Graphics : NVIDIA® GeForce RTX™ 5090(32 GB) or equivalent			
7.	Network : Gigabit Ethernet LAN, Wi-Fi 5 or above (Wi-Fi 6/6E preferred), Bluetooth 5.0+, PXE Boot			
8.	Front I/O Ports : USB 3.0 or above (minimum 3 ports)			
9.	Rear I/O Ports : USB-C /USB-4.0			
10.	Expansion Slots : PCIe x16, PCIe x4			
11.	Cooling : High-performance liquid cooling, multi-fan design, ≤ 35 dB noise or better			
12.	Operating System : Windows 11 Pro 64-bit and Ubuntu 22.04 LTS (Dual Boot)			
13.	Form Factor : Tower (ATX / Micro-ATX)			
14.	Power Supply : 1200W or better , 80+ Gold/Platinum certified			

15.	Accessories : 32-inch LED Monitor, 1 x Full-size Keyboard, 1 x High-precision optical mouse			
16.	Warranty : 3-Year Onsite Support			

Note: Bidders & OEM have to submit on their letter head the duly signed & stamped copy of the detailed compliance of the technical specifications as per above format.

(Seal & Signature of the bidder)

(To be given on the letterhead of the bidder)

No. _____

Dated: _____

CERTIFICATE

(Bidders from India)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that Our Company/I am not from such a country.

OR *(whichever is applicable)*

(Bidders from a Country which shares a land border with India)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that I from ____ (Name of Country) and the Company has been registered with the Competent Authority. I also certify that I fulfil all the requirements in this regard and is eligible to be considered. *(Copy/ evidence of valid registration by the Competent Authority is to be attached)*

Place:

Signature of the Tenderer

Date:

Name & Address of the Tenderer with Office Stamp

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date: _____

To,
The Registrar
Indian Institute of Information Technology,
Allahabad.

Sub: Acceptance of Terms & Conditions of Bid.

Bid Reference No: _____

Dear Sir,

- a) I/We hereby certify that I / we have read the entire terms and conditions of the Bid from Page No. ____ to ____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I /we shall abide hereby by the terms / conditions / clauses contained therein.
- b) The corrigendum (s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
- c) I/We hereby unconditionally accept the tender conditions of above-mentioned tender document (s) / corrigendum(s) in its totality / entirety.
- d) I/We do hereby declare that our Firm has not been put on a holiday period or banned or debarred by any Govt organization/IIT/IIIT/NIT/ Government Department /PSU /PSU Banks/Autonomous Bodies/Statutory Bodies during the last two (02) years from the date of publication of the bid.
- e) I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said bid security absolutely and debarred as per term of the Bid document.

Yours Faithfully,

Date:

Place:

(Signature of the Bidder,
with Official Seal)

ANNEXURE -IV

(To be submitted in Original on Letterhead)

Date: _____

To,
The Registrar
Indian Institute of Information Technology,
Allahabad.

Subject: Undertaking by Principal Manufacturer against tender no. _____

Dear Sir,

We, M/s (Name of the manufacturer) having registered office at (address of the manufacturer) by virtue of being manufacturer for (Name of the product/s), hereby certify that M/s (Name & Address of bidder) are our Authorised the bidder having their office at _____ are our Authorised System Integrator/dealer for our range of products quoted by the firm.

We undertake to provide technical & other support towards fulfilling the requirements of installation, acceptance criteria and product warranty services of the components to be supplied and installed at IIIT-A, Prayagraj by M/s. (Name of bidder) against said Bid/Tender Document.

We also certify that the products offered are not nearing end-of-life/end-of-support ____ years down the line from the date of bidding.

The undersigned is authorised to issue this certificate on behalf of M/s (Name of the manufacturer).

For and on behalf of

(Name of firm/entity)

Authorized signatory

<Insert Name, Designation and Contact No.>

ANNEXURE -V

(CERTIFIED BY CHARTERED ACCOUNTANT)

(To be printed in Letter head of Chartered Accountant)

This is to certify that as per the audited Balance Sheet and Profit & Loss statement of the account during the financial year, the net worth of M/s./Sh.....(Name & Registered Address of individual/ firm/ company) as on 31.3.2026 is Rs..... (Rupees.....) after considering all liabilities. It is further certified that the net worth of the company has not eroded by more than 30% in the last three years ending on 31.3.2026.

.....
(Signature of the Chartered Accountant)

.....
(Name of the Chartered Accountant)

.....
(Membership No. of ICAI)

.....
(Date & Seal)