



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, ALLAHABAD

(A University Established under Sec.3 of UGC Act, 1956 vide Notification No. F.9-4/99-U.3 Dated 4/08/2000 of Govt. of India)

(A center of excellence in Information Technology established by Ministry of HRD, Govt. of India)

Deoghat Jhalwa, Allahabad – 211 011 (U.P.), India

Ph: 0532-2922025, 2922000; Fax: 0532-2430006; Web: www.iiita.ac.in; E-mail: contact@iiita.ac.in

Enquiry Letter

Ref: IIIT-A/DR(E)/Conv./ 3822/2014

Date: 19/02/2014

M/s.

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Ph. No.:

Sub: Quotation of Flex Banners & Signage's for 9th Convocation 2014

Dear Sir,

The Institute is intend to printing and supply of Flax Banners for 9th Convocation 2014. Kindly quote your rates for the supply and fixing of these items as per below mentioned specification.

Sl. No.	Item/Specification	Qty./ Total area	Unit area rate in Rs.	Total Rs.
01	Flex Banner Various Size (With frame/ without frame)	300 Sqft.		

The quotations are invited by courier/speed post and also by e-mail with complete details of Specifications, Terms & Conditions etc. upto **26.02.2014 at 6:00 p.m.** Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad. Please indicate any promotional benefit offered for above product to the Educational Institution. The Institute is exempted from custom and excise duty in terms of notification No. 51/96-Customs dated 23/07/1996 and No. 10/97-Central Excise dated 01/03/1997 and is a Deemed University established under M.H.R.D. Govt. of India. Certificate to this along with form 3D if, required shall be provided by the Institute. Quotation should be addressed to Director IIIT-A.

Note:

- * F.O.R. destination at IIIT-A, Deoghat Jhalwa, Allahabad.
- * Preference will be given to the firm, if Manufacture / Sole distributor.
- * Quoted rate should be valid at least for 30 days.
- * Enquiry/tender must be quoted in prescribe format.
- * Quality, if not, found according to our sample specification, the supply will not be accepted.
- * Payment will be made within fifteen days after satisfactory report from users end.
- * Fax/E-mail address/contact no. /Name of person to be contacted.
- * Quantity may increase or decrease, payment will be made on actual basis as per quoted rates.
- * Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatorily on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
- * The lowest rate will not be the basis of claim to get the order.
- * TDS @ 4% will be deducted at the time of payment as per letter no.-1240/P-7/TDS Deduction/13-14/Joint Commissioner (Karya Palak) Commercial tax Allahabad Division (B), Allahabad, Dated-17 October 2013.
- * All disputes are subject to Jurisdiction of Allahabad Courts.
- * Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
- * Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender/enquiry.

(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- > Hon'ble Director for kind information.
- > Dr. Asheesh Kumar, Deputy Registrar (M)