

# **eProcurement System Government of India**

### **Tender Details**

Date: 09-Apr-2025 07:38 PM



Basic Details				
Organisation Chain	Indian Institute of Information	on Technology Allahabad		
Tender Reference Number	IIIT-A/SP/1117/2411/ 2025			
Tender ID	2025_IIITA_856290_1 Withdrawal Allowed Yes			
Tender Type	Open Tender	Form of contract	Works	
Tender Category	Works	No. of Covers	2	
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No	
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No	
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No	

		<u>nstruments</u>
Offline	S.No	Instrument Type
	1	Bankers Cheque
	2	Bank Guarantee
	3	Demand Draft
	4	R-T-G-S
	5	FDR
	6	NEFT

Cover	Details, No. Of Cov	<u>vers - 2</u>	
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Duly Signed and stamped documents upload as required in tender
		.pdf	Other Important Documents
2	Finance	.xls	Price Schedule

Tender Fee Det	tails, [To	tal Fee in ₹ * - 0	<u>.00]</u>	EMD Fee Details			
Tender Fee in ₹	0.00			EMD Amount in ₹	20,000	EMD Exemption	Yes
Fee Payable To	Nil	Fee Payable At	Nil			Allowed	
Tender Fee	No		•	EMD Fee Type	fixed	EMD Percentage	NA
Exemption				EMD Payable To	IIIT	EMD Payable At	Jhalwa
Allowed				_	Allahabad	_	Prayagraj

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Work /Item(s)					
Title	Night Canteen at Boys Hostel V and Girls Hostel				
Work Description	light Canteen at Boys Hostel V and Girls Hostel				
Pre Qualification Details	As per Tender				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				

Tender Value in Term		Product Category	Miscellaneous Works	Sub category	Night Canteen Services
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	365
Location System	IIIT Allahabad	Pincode	211015	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	<b>Bid Opening Place</b>	IIIT Allahabad
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates	<u>Critical Dates</u>					
Publish Date	10-Apr-2025 10:00 AM	Bid Opening Date	30-Apr-2025 04:00 PM			
Document Download / Sale Start Date	10-Apr-2025 10:00 AM	Document Download / Sale End Date	29-Apr-2025 12:00 PM			
<b>Clarification Start Date</b>	10-Apr-2025 10:00 AM	Clarification End Date	17-Apr-2025 10:00 AM			
<b>Bid Submission Start Date</b>	10-Apr-2025 10:00 AM	Bid Submission End Date	29-Apr-2025 12:00 PM			

NIT Document	SINO	Document Name	I	Description		Document Size (in KB)
	1	Tendernotice_1.pdf	1	Tender docume	ents	900.2
Work Item Documents	S.No	Document Type	Document	Name	Description	Document Size (in KB)
	<b>S.No</b>	Document Type Tender Documents	<b>Document</b> FTEND.pdf	Name	<b>Description</b> Tender documents	

Auto Exte	Auto Extension Corrigendum Properties for Tender					
Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days				
1.	3	10				
2.	3	7				
3.	3	5				

Bid Ope	eners List		
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	manohar@iiita.ac.in	Manohar kumar kumar	Manohar Kumar
2.	manikchandra@iiita.ac.in	Manik Chandra	Manik Chandra
3.	niranjan@iiita.ac.in	NIRANJAN KUMAR	Niranjan kumar
4.	sanjaykumar@iiita.ac.in	SANJAY KUMAR	Sanjay kumar

<b>Tender Properties</b>	<u> </u>		
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking nment		
S.No Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1 PPP-MII Order 2017	Agree	
MSEs Order 2012 CIT	Agree	

Tender Inviting Authority		
Name DR SP IIIT Allahabad		
Address	IIIT Allahabad deoghat jhalwa prayagraj	

Tender Creator Details		
Created By SANJAY KUMAR		
Designation	JR SUPERINTENDENT	
Created Date	09-Apr-2025 07:29 PM	



#### TENDER SCHEDULE

Date: 09/04/2025

Sealed quotations are invited from experienced parties for running the Night Canteen (Boy's Hostel -V & Girl's Hostel) at Indian Institute of Information Technology- Allahabad (IIIT-A). The details are as follows:

S.No.	Night canteen	Venue/Location
1	Night canteen- 01	Girl's hostel
2	Night canteen- 02	Boy's hostel-05

One vendor will be allotted "One Night canteen" only

Date of issue/publishing : 10/04/2025 Document download/sale start date : 10/04/2025

Document download/sale end date : 29/04/2025 (till 12:00 noon)
Last date and time for uploading bids : 29/04/2025 (till 12:00 noon)
Last date and time for receipt of queries : 17/04/2025 (till 10.00 am)

Date of issuing corrigendum, if any : 21/04/2025

Date and time of Bid opening : 30/04/2025 (04.00 PM)

Bid Security (Earnest Money) : • Bid Security fee is Rs.20,000/- (Twenty thousand

only) (see Bid Security details given below).

 Any bid without Bid Security will not be considered unless it qualifies for exemption (see

Details of Bid Security given below).

Security deposit : Rs.20,000/- (Twenty Thousand only)

Number of covers : 2

Bid validity period : 90 days from the date of opening of tender

Address for communication : Store & Purchase Section

IIIT- Allahabad, Deoghat

Jhalwa,

Prayagraj – 211015 Tel: 0532-2922804

Contact number : Tel: 0532-2922804 Email address : Bidder may submit their **Queries/Clarification**, if any,

latest by 17/04/2025 (till 10.00 am) through cpp portal.

Queries/Clarification sent to any other Email ID will

not be entertained.

Note: If any of the above days happens to be an IIITA's holiday, the next working day shall be implied.

#### 1. Details of Bid Security:

- a. Bid Security may be provided through direct transfer (RTGS/NEFT), Account Payee Demand Draft, Fixed Deposit Receipt, Banker's cheque or Bank Guarantee from any of the Commercial Banks. If Bid Security has been submitted by any other mode than NEFT/ RTGS, then hard copy of the Bid Security has to be sent by Registered Post. It should reach IIITA Campus before the bid submission deadline to the name of Deputy Registrar (Store & Purchase), Indian Institute of Information Technology Allahabad, Deoghat, Jhalwa,Prayagraj, Pincode-211015. In envelope super scripted the tender Id or tender reference Number and with company full address.
- b. The details for payment are as follows:

Name of the Account Holder: IIIT A EMD and Security Deposit Account Bank & Branch - Punjab National Bank, Pipal Gaon, Jhalwa, Prayagraj

Account No.: 8636000100031943 IFSC Code: PUNB0863600

Validity The Bid Security is to remain valid for a period of 45 days beyond the final bid

validity period.

c. **Submission of Bid Security:** MSME vendor will have to submit the Bid Security of 50% amount (i.e. 10,000/) at the time of bidding. Any bid without Bid Security will not be considered.



- 2. Complete Bidding document is available in Government of India's E-tender website. The bids should be submitted through the same website (<a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>). All amendments, time extension, clarifications etc. will be uploaded in the CPPP website and www.iiita.ac.in and it will not be published in newspapers.
- 3. Bidders should regularly visit the above websites to keep themselves updated.
- 4. Bidder may note that Bid shall be submitted on the basis of "ZERO DEVIATION" and shall be in full compliance to the requirements of Bidding Document, failing which bid shall be considered as non-responsive and may be liable for rejection.
- 5. The Director of IIIT-Allahabad, Prayagraj reserves the right to reject any or all the bids, or cancel the tender, without assigning any reason and the decision of the Director; IIIT-Allahabad, Prayagraj shall be final and binding.

(Store & Purchase Section)



#### INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidder in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>.

#### 1.1 REGISTRATION

- 1.1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- 1.1.2 As part of the enrolment process, the bidder will be required to choose a unique username and assign a password for their accounts.
- 1.1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g.Sify / TCS / nCode / eMudhra / Capricon etc.), with their profile.
- 1.1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 1.1.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### 1.2 SEARCHING FOR QUOTATION / TENDER DOCUMENTS

- 1.2.1 There are various search options built in the CPP Portal, to facilitate bidder to search active Tender by several parameters. These parameters could include tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tender, wherein the bidder may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 1.2.2 Once the bidder has selected the tender they are interested in, they may download the required documents schedules. The tender can be moved to the respective 'My Tender' folder. This would enable the CPP Portal to intimate the bidder through SMS / e-mail in case there is any corrigendum issued to the Tender document.
- 1.2.3 The bidder should make a note of the unique Tender ID assigned, in case they want to obtain any clarification / help from the Helpdesk.

#### 1.3 PREPARATION OF BIDS

- 1.3.1 Bidder should take into account any corrigendum published on the Tender document before submitting their bids.
- 1.3.2 Please go through the Tender / Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 1.3.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Quotation document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 1.3.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidder. Bidder can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### 1.4 SUBMISSION OF BIDS

1.4.1 Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.



- 1.4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the Tender document.
- 1.4.3 A standard BoQ format has been provided with the Tender document to be filled by all the bidder. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidder are required to download the BOQ file, open it and **complete the white colored (unprotected) cells** with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases, Financial Bids can be submitted in RAR format as well (in lieu of BOQ).

- 1.4.4 The server time (which is displayed on the bidder' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidder, opening of bids etc. The bidder should follow this time during bid submission.
- 1.4.5 All the documents being submitted by the bidder would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption of sensitive fields is done.
- 1.4.6 The uploaded Tender documents become readable only after the Tender opening by the authorized bid openers.
- 1.4.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 1.4.8 Kindly add scanned PDF of all relevant documents duly signed in a single PDF file of compliance sheet.

#### 1.5 ASSISTANCE TO BIDDER

- 1.5.1 Any queries relating to the Tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a Tender or the relevant contact person indicated in the Tender.
- 1.5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

## 1.6 GENERAL INSTRUCTIONS TO THE BIDDER

- 1.6.1 The Tender will be received online through portal http://eprocure.gov.in/eprocure/app. In the Technical Bids, the bidder is required to upload all the documents in .pdf format.
- 1.6.2 Possession of a Valid Class- III Digital Signature Certificate (DSC) in the form of smart card/e- token in the company's name is a prerequisite for registration and participating in the bid submission activities through https://eprocure.gov.in/eprocure/app. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site https://eprocure.gov.in/eprocure/app under the link "Information about DSC".

#### 1.7 COST OF BIDDING DOCUMENTS

1.7.1 The vendor (bidder) shall bear all costs associated with the preparation and submission of its bid and IIITA will in no case be held responsible or liable for the costs, regardless of the conduct or outcome of the bidding process.



#### 2. The terms and conditions on canteen contract shall be as follows:

- 1 **Starting of Contract:** The firm should start the Night Canteen within 15 days from the date of issue of Contract. Penalty @Rs.2000/- per week or part thereof will be applicable afterwards.
- 2 The contract shall be for one year from the date of signing of an agreement and shall automatically expire on completion of the one year. After satisfactory performance the contact will be extended for next one year. Maximum extension is to be given upto two years. The contractor will have to vacate the premises immediately on the expiry of the contract. Upon receiving complaint regarding mismanagement & bad quality of food service, Institute may suspend the vendor at any time.
- 3 The contractor shall give the price of each item separately on enclosed Performa at Annexure-B. The contractor will be fined in case of violation of the rules. A table for imposing amount of fine is enclosed at Annexure-A.
- 4 The contractor shall not be allowed to sell any item which is not in the given list without prior permission/Approval of office of Chairman, Council of Wardens, IIIT-Allahabad. Penalty or cancellation/ Termination of contract will be imposed failing the same.
- 5 The contractor may be asked to give sample of each or any of the items of the list enclosed at Annexure-B
- 6 Tender quotation received after the due date and time, will be summarily rejected.
- 7 Any non-compliance of the tender requirement lead to rejection of tender quotations.
- 8 The institute reserves the right to change or add any items and condition in future on mutual consent.
- The institute reserves the rights to accept or reject any tender quotation in whole or in part without assigning any reason thereof.
- 10 The Contractor shall sign an agreement with the institute authorities.
- 11 Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:
Type of Account Name:
Address of Branch:
Account No:
IFSC Code:

12 **Performance Security (PS):** The Performance Security of Rs.20,000/- will be submitted by the agency for the period of 14 months in the form of FD/BG/RTGS within 15 days from the date of issue of contract and the same will be returned after completion of work and recommendation of work in charge. Any payment to the vendor will be released only after submission of PS by the bidder. Extension of time for submission of PS beyond 15 days and up to the date of submission of PS from the date of issue of contract may be given by the Competent Authority. However, a penal interest of 12% per annum of the amount of PS, or part thereof, shall be charged for the delay beyond 15 days, i.e., 15+1st day after the date of issue of contract. The interest on the delayed period shall be calculated on a pro rata basis for the number of delayed days. In case, the bidder fails to submit the requisite PS after 30/45 days (30 days for contract duration less than 12 months & 45 days for more than 12 months contract duration) from the date of issue of Contract, a reminder email shall be sent to the bidder by the Stores Section to deposit the PS. The amount shall be recovered from any payment due or become due against bills / any other amount lying with IIIT-A. Payment will be released to the bidder only after the submission of PS by the bidder.

The delayed submission of PS by the Contractor shall be recorded in substantial completion and final completion certificates. Further, no claim for extension of time for completion period or any other type of claim on account of delayed submission of PS shall be entertained. If contractor fails to submit the PS within 45 days (for the contracts having time for completion-up to 12 months) or 60-days (for the contracts having time for completion - more than 12 months) from the date of issue of contract, then following actions shall be taken against such Contractor:

- i) The bidder shall be debarred/banned from participating in the business dealings with IIIT-A for a period of two years.
- The name of the contractor shall be hosted on the IIIT-A website etc. as per existing norms of IIIT-A/Govt. of India.
- iii) Such defaulted contractors shall not be eligible to participate in the bidding process of re-tender of this work.
- iv) Award shall be summarily terminated.



#### v) EMD/Bid security shall be forfeited.

Should there arise any occasion under the Contract due to which the periods of validities of Bank Guarantees as may have been furnished by the Contractor from time to time are required to be extended/renewed, and furnish these to the Engineer one month before the expiry date of the aforesaid Guarantees originally furnished; failing which the existing Bank Guarantees shall be invoked by the Engineer. Also, in case of any deficit in Bank Guarantees on any account as might occur or is noticed, the Contractor shall forthwith recoup/replace the same at his cost with acceptable PS.

- 13 Bidders who have previously failed to execute any work order after issuance of the contract, by IIIT-A during the last 02 years from the publication date of this bid are not eligible to participate.
- 14 If the supplier fails to execute the contract and informs IIITA about its inability to execute the order and non-compliance of the contract, the firm shall be liable for blacklisting for a period of not less than 2 years and bid security will be forfeited.
- 15 **Bid Security/Performance Security:** The Bid Security/Performance Security will be forfeited for non-compliance of Tender terms & condition. In addition, firm may be debarred for Two Years. EMD will be released after receiving of transaction receipt of RTGS/NEFT of security amount.
- 16 In case of breach of contract IIIT-A Director's decision that a breach has occurred will be final and shall be accepted without demur by the contract.
- 17 The contractor needs to ensure the availability of items classified under mandatory items (Annexure-B) on a daily basis. A penalty should be imposed if he is unable to provide those items.
- 18 This list should contain more number of items under optional items (Annexure-C). However, the availability of the products may be decided based upon the student's response. For optional items students may be consulted.
- 19 Staff of canteen will be allowed to operate in the canteen only with the authorization and identity card. No unauthorized person will be allowed to enter the canteen premises.
- 20 Staff of the canteen must cover their head with a head mask.
- 21 The contractor shall not keep/ sell items like cigarette and other health hazard articles.
- 22 The canteen contract cannot be terminated by the contractor in the midst of the period of award. If is done the security deposit shall be forfeited.
- 23 It will be sole responsibility of the contractor to guard and maintain the property like fans, furniture, electrical fitting, sanitary fitting, windows and doors etc.
- 24 The contractor shall be responsible for any damage or loss to the hostel building and fittings and shall be liable to correct any such loss or damage. The institute will provide only the whitewashing done. The contractor shall pay for the glass panes and taps which are broken not as a matter of usual wear and tear.
- 25 The institute canteen premises should not be used for any other commercial activity by the contractor.
- 26 The contractor shall not sub-contract the running of canteen to any other party.
- 27 The contractor shall maintain adequate hygienic condition in the canteen and also maintain the quality of the eatable items which can be checked by the institute authorities without any prior notice.
- 28 Adequate number of bins should be placed to collect segregated waste and be disposed off on daily basis.
- 29 The contractor should use only environmentally friendly materials.
- 30 The contractor shall be subject to the regulations of all Labour Law and must refrain from employing children below 18 years in the canteen.
- 31 The contractor has to pay license fee Rs. 2500/- per month and Rs. 500/- per month towards water charges every month. Wastage of water must be avoided.
- 32 The canteen Contractor shall pay the Electricity Charges for canteen as per units consumed with prevailing rate.
- 33 The contractor shall display the items and rate list on the notice board of the canteen.
- 34 Quality monitoring committee consisting of wardens/ assistant warden or a committee as notified by Chairman COW will monitor the quality of food served on a monthly basis. Three unsatisfactory reports may fetch the termination of the vendor.
- 35 For any technical queries, please contact office Chairman, COW (Phone No.0532-2922112).
- Tenderers may feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922804) for any queries.
- 37 Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final.
- 38 To accord wide publicity, the details are also available on our web site (www.iiita.ac.in), may be seen.



- 39 The lowest rate will not be the basis of claim to get the order.
- 40 All disputes are subject to Jurisdiction of Prayagraj Courts only.
- 41 The contractor will have to follow all the rules and regulations as applicable to the Institute.
- 42 Vendor must make the night canteen operational throughout the contract period. Vendor should obtain prior from COW/Warden office in advance for non-operational of canteen ,even for a day.
- 43 You are requested to enter into an agreement in the office of the COW, IIIT-Allahabad on a Non judicial stamp paper of Rs.100/- and depute an authorized person to sign it within 15 days from the issue of the work order. Non-fulfillment of the condition of executing a contract by the contractor or supplier would constitute sufficient ground for annulment of the award & forfeiture of the bid security. Agreement process will be initiated after receiving of requisite performance security amount. For agreement related queries, please contact to the council of warden office (Sh. Rajat Ghosh, Sr. Assistant, Contact no.0532-2922112)



# Eligibility criteria for technical qualification

	Name of the Tenderer	
	Address	
	Phone No.	
ľ	Experience (certificates to be enclosed)	
ŀ	Present location of canteen/ Messes (if any)	
ŀ	FSSAI Certificate (certificate to be enclosed)	
Ī	GSTIN & Service Tax number	
	If a Co-operative Society, Please Indicate Registration no .and dates of registration.	
	Name of Your Bankers & Address	
	Pan No.	
	IT return certificate of last three financial year (2020-21, 2021-22 & 2022-23)	
	Any other relevant information including information as to whether he/she was at any time convicted under the provisions of the prevention of food Adulteration Act 1954 and if so the details of the same including the natures of offense for which he/she was convicted and punishment if any in a case under the said Act is pending that fact may also be started.	



#### 3. Evaluation Criteria:

For Providing Night Canteen Services, the evaluation process is given below.

STEP 1 Pre-Qualification: All the applications will be scrutinized for their eligibility based on the Eligibility Criteria. (Mentioned below)

STEP2 Technical BID: Technical and Financial evaluation will be done as per the institute approved procedure.

STEP 3 Financial BID: Financial Bids of only those agencies will be opened who qualify the technical bid cutoff score. There will be financial bid cutoff in this step, proposed by committee. Bid decision will be given to the applicants with the highest total score (Technical score + Financial score), subject to meeting minimum technical cutoff score and comes under financial bid cutoff. The cut off will be proposed by the Institute Committee before opening of Financial Bid. STEP 4 Equal weightage will be given for technical and financial evaluation. There will be a technical bid cutoff proposed by technical committee during the evaluation.

Selection process through QCBS method.

Table 1: Technical Parameters (Eligible Criteria-Compulsory)

S.No.	Technical Parameters	
1.	Valid and upto date FSSAI Certificate (Empanelled in "Ëat Right India" campaign by FSSAI will be	
	preferred).	
2.	Valid ISO 9001:2015 certification. (Document enclosed)	
3.	Statutory registrations/licenses must be under the judication of the local government, wherever applicable.	
4.	PAN, TAN, GST, EPF/ESIC Registration Certificate etc.	
5.	Audited Balance Sheet, fixational statement including profit, loss since last three year (Refer Page-1,	
	Eligibility Criteria, point 1 to 3)	

Table 2: Technical Evaluation

	Table 2. Technica	II Evaluation	
S. No	Criteria	Maximum Score	Additional details and supplementary Evidence
1.	Plan of Operation/ SOP/ Working Plan Methodology through Interview and Presentation (To ensure quality food, hygiene, sensible waste management)		Average score by the Technical Evaluation panel on the evaluation date
2.	Student Support and Complaint Resolution System (To ensure good service throughout the year.	10	Average score by the Technical Evaluation panel on evaluation date
3.	Franchise of canteen or restaurant in more than one city	15	Franchise ≥ 4 cities -15 marks Franchise ≥ 3 cities -10 marks Franchise ≥ 2 cities -5 marks
5.	The bidder or its parent organization should be in the business of providing canteen services	15	Experience ≥ 3 years-15 marks Experience ≥ 2 years-10 marks Experience ≥ 1 years-05 marks
6.	The bidder or its parent organization Total turnover during last five financial years	20	≥ INR-25 lakh : 10 marks ≥ INR-50 lakh : 15 marks ≥ INR-75 lakh : 20 marks
7.	The bidder should have experience in managing and operating a minimum 650 Students	15	≥ 200 Students : 05 marks ≥ 300 Students : 10 marks ≥ 400-Students : 15 marks
8.	The bidder should have experience in providing similar services to other IITs/IIITs/NITs or public Institutions	10	Experience of 2 years Yes – 10 Marks NO – 0 Marks



Total 100 marks for technical evaluation basis

#### Final Evaluation

- i. The Financial bid of those bidders will be opened who will be declared qualified in technical qualification.
- ii. The qualified bidder with lowest price will be awarded as 100 marks in the evaluation of financial proposal, Other bidders will get the marks as described below.

#### For Example:

The lowest price bid of vendor P=INR X
The price bid of vendor Q = INR Y
The Score of vendor P in financial proposal = 100The score of vendor Q in financial Proposal = 100 - ((Y - X)/X)\*100

The total score will be compound on the basis of QCBS (100 marks weightage to technical bid score and 100 marks weightage to financial bid score).

- iii. The work will be awarded to the highest scorer bidder.
- iv. The decision of the committee shall be final and binding and no correspondence shall be entertained in this regard.
- v. If more than one bidder quotes same price then award will be given to bidder who has highest total financial turnover in last three years.



Annexure-A

# The caterer will be fined in case of violation of the following rules

Rule Violation	Minimum amount of penalty
If found to sell any cooked item which is not in the given list without prior permission/Approval of Office of council of wardens	Rs. 1,000/- (per item)
Insects cooked along with food	Rs. 2,000/-
Soft objects like hair, rope, plastic, cloth etc. in food	Rs. 2,000/-
Any complaint of stones / pebbles	Rs. 1,000/-
Hard and / or sharp objects like glass pieces, nails, hard plastic etc.	Rs. 2,000/-
Complaints of unclean utensils	Rs. 1,000/-
Deviation (Max $\pm$ 15 minutes) from operational timings as per tender. (unless any change, will be communicated through mail).	Rs. 1,000/-
Inappropriate personal hygiene of workers or misbehavior by workers etc.	Immediate action taken against the said worker by the concern hostel authorities, if, found guilty.
Use of newspapers to keep fried items or any cooked food.	Rs 1,000/-
Food Poisoning	Cancellation of tender immediately in addition to penalty of Rs.20,000/- or any other amount as decided.
Banned items supply (ex: cigarette, liquor etc.)	Cancellation of Tender with forfeiture of security deposit in addition to penalty of Rs. 20,000/-
Non-Operational of night canteen, (Per day) without prior approval.	2000/-



Annexure-B

## **MANDATORY ITEMS**

## RATES PROPOSED TO BE CHARGE FOR THE ITEMS SERVED

S. No.	Items	Weight / Measure	Rate Offered		
	BEVERGES				
1.	Hot Coffee	Per Cup(100ML)			
2.	Sweet Lassi	Per Cup(150ML)			
3.	Tea	100 ML			
4.	Cold Drinks	Per Cup(100ML)			
5.	Packed Juice & Mineral Water	As per MRP			
		SNACKS			
6	Bread Pakoda	1 Piece	Rate		
7	Bun Butter	2 slice of bread + 10 gm butter	Rate		
8	Maggi (Plain)	1 Plate			
9	Veg Maggi with onion and tomato	Per plate	not to		
10	Samosa (40 gm)	2 pcs.			
11	Veg. Chowmein	Full Plate (200 gm)			
12	Fried rice rice (Veg)	200 gm	be		
13	Amul Milk Packet	Creamy packet			
14	Veg patty (Standard Size)	Per pc	quoted		
15	Stuffed Parantha (Paneer)	2 Nos. (2 Paratha per plate)	quoted		
16	Stuffed Parantha (Aloo/aloo pyaz)	2 Nos. (2 Paratha per plate)			
17	Stuffed Parantha (Onion)	2 Nos. (2 Paratha per plate)	here.		
18	Fried rice (Non. Veg.)	200 gm	more.		
19	Confectionery Items (Biscuit, Chocolates, Wafers, chips etc.)	As per MRP			
20	Egg Roll (2 Egg)	Per Plate			
21	Egg Omelet (2 Egg)	Per Plate			
22	Boiled Egg	Per Piece			
23	Egg Fried Rice	1 Plate			
24	Egg Bhurji	2 eggs			
25	Pasta (200gm)	Per Plate			
26	Chicken Roll (per pc)	Per Plate			
27	Chili Chicken	1 Plate			
28	Chicken Fried Rice	1 Plate			
29	Veg Roll	1 Nos. (1 Veg Roll)			
30	Bhel Puri	Per Plate			



31	Ice Cream	200 gm	
32.	French Fries	100 gm	



Annexure-C

# OPTIOANAL ITEMS RATES PROPOSED TO BE CHARGE FOR THE ITEMS SERVED

S. No.	Items	Group	Weight / Measure	
				Rate Offered
1	Plain Dosa with Sambhar (150 ml) and Chatni (20 gm)		Per Plate	
2	Vada (40 gm) with Sambhar (150 ml) and Chatni (20 gm)	1	2 pcs. Vada per plate	
3	Idli with Sambhar and Chatni		2 pcs. Idli per plate	
4	Vegetable Manchurian		6 Pakoras with gravy (300 ml)	
5	Veg. Noodles (200 gm) and Manchurian	2	Per plate	
6	Fried rice (200 gm) and Manchurian (50ml)		Per plate	
7	Biryani (veg) 250 gm		Per Plate	
8	Biryani (Non veg) 200gm with 1 pc Chicken		Per Plate	re.
9	Kebab Paratha (Non-Veg)		2-kabab piece + 2 paratha	he
10	Chicken fry 02 pcs.		Per Plate	þe
11	Kebab Roll (Non-Veg)	3	1 Piece	ote
12	Chicken Curry (02 pc)		Per Plate	nb
13	Chilli Chicken (04 pc)		Per Plate	oe
14	Roasted Chicken (02 pc)		Per Plate	0.70
15	Plain Paratha		2 Piece	ot 1
16	Chilli paneer (06 pc)		Per Plate	nc
17	Paneer Paratha	4	2 pcs.	Rate not to be quoted here
18	Veg Kabab Paratha		2-kabab piece + 2 paratha	R

Availability of items from each Group is mandatory on each working day as per table below.

Group	Minimum items availability
Group-1	1
Group-2	1
Group-3	3
Group-4	2

Note: However, items availability should be change on daily basis or weekly basis as per discussion with the designated Committee.